



WESTERN COALFIELDS LIMITED
OFFICE OF THE GENERAL MANAGER(P&IR)
COAL ESTATE, CIVIL LINES, NAGPUR-440001

WCL/IR/MP/RECTT/2019/ 2135

DATE: 26-06-2019

Employment Notification (Staff Nurse(Trainee)T&S Grade C)

Western Coalfields Limited (WCL), a subsidiary company of Coal India Limited (a Maharatna Company of Govt. of India), is a major contributor to energy requirement of the Nation. We operate highly mechanized Open Cast/Under Ground Coal Mines spread in two neighboring States of Madhya Pradesh and Maharashtra.

WCL invites applications from Indian nationals possessing minimum qualifications required for regular appointment to the post of Staff Nurse (Trainee)T&S Gr.C in its well equipped Hospitals and Dispensaries,situated in Mining Areas of Madhya Pradesh and Maharashtra.

(1) Positions/ Minimum Qualification/ Vacancies:

The Positions, Minimum Qualifications required and the Vacancy provided in Table 01.

Table 01: Table showing Positions, Minimum Qualifications, Vacancy

S.N.	POST	Essential Qualification	Identified categories of differently able, suitable for the Post	Total Vacancy(Including Backlog)					
				UR	EWS	SC	ST	OBC	Total
1	Staff Nurse (Trainee) T&S Gr C	1. 10+2 pass 2. 'A' Grade Nursing Diploma /Certificate (3 Years Course) from a recognized Institute approved by the Government.	OL/VL/HH	40	10	15	07	27	99

[UR = Unreserved, SC= Scheduled Caste, ST= Scheduled Tribe, OBC (NCL) =Other Backward Class (Non-Creamy Layer), T&S Gr. = Technical & Supervisory Grade, OL= One Leg, VL=low vision, HH= Hearing Impaired, EWS= Economically weaker section

- 1) The No. of vacancies shown above are tentative and may increase or decrease at the discretion of WCL management.
- 2) The horizontal reservation for Ex-Servicemen and PWD will be applicable as per the central government guidelines and rules issued from time to time in this regard.
- 3) The crucial date for determining the eligibility/suitability of a candidate for post as required under the Notification shall be the start date for submission of Application by candidates as declared under notification.

(2) Training Period and Pay:

a) Candidate with 'A' Grade recognized Nursing Diploma or Certificate with 3 years course will be inducted as Staff Nurse(Trainee) and after successful completion of one year training will be placed in T & S Grade 'C' in the minimum basic. During training period they will be entitled for pay and allowances as applicable in T & S Grade C.

b) The initial basic pay for T & S Grade C is Rs. 31852.56 per month. Besides the basic they are eligible for DA and allowances and facilities as provided in as per Wage agreement- X.

(2)

(3) Minimum & Upper-Age Limit:

i. The minimum age of the applicant should not be less than 18 years & Upper-age Limit will be 30 years as on 27-06-2019 (start date) for **Submission of Applications off line** as provided in the Notification.

ii. The Upper-age limit will be relaxed by 5 years for SC/ST candidates and 3 years for OBC (Non Creamy Layer) candidates. The Upper-age limit for candidates who had originally been domiciled in the state of Jammu & Kashmir during the period from 01/01/1980 to 31/12/1989 & For Ex-Servicemen/PWD, age relaxation is applicable as prescribed by Government of India Order issued from time to time. No Upper-age limit is applicable for employees of WCL, CIL and other Subsidiaries of CIL. The Date of Birth as recorded in the Matriculation/ SSC/ High School or Equivalent Examination certificates only will be accepted. No subsequent request for change in Date of Birth will be entertained.

(4) Selection Process:

i. Eligible candidates meeting the age and the minimum eligibility criteria as on 27-06-2019 (start date) for submission of Application forms as specified under this Notification will be required to appear for a Written Test. The selection will be based on a candidate's relative performance in the written test.

ii. Candidates will be allowed to appear in the written test after scrutiny of the applications and documents submitted by candidates. During the post-written test scrutiny/verification of documents, if the particulars in the application and the attached documents are found not in conformity with the eligibility criteria and parameters mentioned in this notification, the candidature of such applicants shall stand disqualified regardless of the marks scored in the written test.

iii. The written test will be of 100 marks for the posts. The duration of the written test shall be of 90 minutes only.

iv. The Written test will comprise of objective type questions with four choices of answer and there will be no negative marking for any wrong answer. Question booklet (in Hindi/English) will be provided along with a separate OMR sheet, at the start of written examination. Instructions (Bilingual) for candidates will be given on the question booklet. The written test will comprise of questions related to concerned diploma course, general awareness, mental ability etc.

v. Selection of candidates in the merit panel will be subject to scoring of qualifying marks in the written test for the post with respect to their category as mentioned below and fulfilling eligibility criteria:

S.N.	Posts	Maximum Marks	Category of Candidates	Qualifying Marks required for Selection
1	Staff Nurse T&S Gr C (Trainee)	100	UR, OBC & EWS OBC(NCL) SC/ST	50 marks 45 marks 40 marks

vi. Result of the Written Test will be published through official website of WCL as early as possible.

vii. Successful candidates, in order of their marks scored in the written test, (as per merit) will be notified for appearance for scrutiny/verification of their testimonials. The candidates shall have to appear along with all original certificates/documents & one set of photocopies of above certificates and documents as per eligibility criteria notified in this advertisement for scrutiny/verification. The date, time and venue for scrutiny/ verification shall be notified in the official website of WCL and the candidates shall have to report accordingly.

(3)

viii. Post scrutiny/ verification of eligibility, 'Provisional merit panels' of candidates who score the requisite cut-off marks and above and fulfilling the eligibility criteria will be published, in order of marks scored, in the official website of WCL.

ix. In case of a tie of marks obtained in the written test, it will be resolved first on the basis of percentage of marks scored in Higher Secondary, then by the year of passing of diploma then by Date of Birth (elder being the first) and then by alphabetic order of their first and last name as appearing in the matriculation certificate.

x. Provisional offer of appointment will be issued to the successful candidates in accordance with their relative merit position and with due consideration of the reservation of posts to the reserved category of candidates and against vacancies.

xi. If it is found during the Scrutiny/ Verification, or even after that during the course of training, or even during the course of employment, that the candidate is not fulfilling the criteria of eligibility in any respect, his/her candidature will be cancelled.

(05) General Instructions for Candidates:

1. Before submitting the application, the candidate must ensure that he/she fulfills all the eligibility and other norms mentioned in the advertisement. He/she should cross check the information such as date of birth, category, sub-category, contact details, etc. furnished in the application form before finally submitting the same offline as no correction would be possible later.

2. The decision of WCL management regarding eligibility criteria, acceptance or rejection of applications, mode of selection to the post etc. shall be final and binding on all candidates. Mere fulfilling of minimum qualification and job requirements will not vest any right on candidates for being called for written test / document verification. No correspondence will be entertained from the candidates found ineligible and not called for written test / documents verification.

3. Mere issuance of Admit Card/ Call Letter to a candidate will not imply that his/ her candidature has been finally cleared by WCL. The candidature shall remain provisional till such time WCL verifies the eligibility conditions with reference to original documents after the candidate qualifies in the written test and confirms appointment.

4. No relaxation in the educational qualification, as prescribed in Table 01, is admissible for any category of candidate.

5. Wherever CGPA/OGPA/DGPA is awarded, equivalent percentage of marks must be indicated in the application form as per the norms adopted by Board.

6. Minimum qualification acquired through distance learning/ part-time or equivalent qualification shall not be considered.

7. Candidates should carefully fill up their category (General/ EWS/SC/ ST/ OBC(NCL)/PWD/ Ex-Servicemen etc.) in the Offline Application form. No change of category shall be allowed at the later stage of selection process.

8. Vacancies reserved for OBC category are available to OBC candidates belonging to Non-Creamy Layer (NCL) category only. Hence OBC candidates belonging to creamy layer may fill their application as General candidate.

9. Candidates applying against vacancies reserved for OBC should note that they are required to submit a valid caste certificate at the time of document verification in support of their belonging to OBC community in the central list of OBC issued by Govt. of India, in the prescribed format for this purpose so as to prove that they do not belong in the 'Creamy Layer' of OBC. OBC (NCL) certificate for admission to educational purpose will not be considered.

10. EWS/SC/ ST/ OBC(NCL)/PWD/ Ex-Servicemen certificates issued by Competent Authority should preferably be either in Hindi or English.

11. Ex-servicemen must be discharged from Army up to the last date prescribed for submission of Application.

(4)

12. All documents (Caste Certificate, Educational Qualification, Registration in Nursing Council of India etc.) as per applicability and as provided by the candidate will be verified from the issuing authority and candidature will be cancelled if the certificates are not found satisfactory/genuine at any subsequent stage of selection process.

13. At any stage of recruitment or later, if a candidate is found guilty of any misconduct such as:

(a) Impersonating or procuring impersonation by person; or

(b) Resorting to any irregular means in connection to his/ her candidature during selection process; or

(c) Using undue influence for his/ her candidature by any means; or

(d) Submitting false certificates/ documents or suppressing any information at any stage; or

(e) Giving wrong information regarding his/her category (SC/ ST/ OBC/ Ex-Serviceman), while appearing in the examination or thereafter; his/ her candidature will be summarily rejected and will be terminated from service, apart from initiating any other action or taking legal recourse as deemed fit.

14. All correspondence with the candidates shall be done through Postal Mode/ Speed Post/ Registered Post and all general information shall be provided through WCL website. WCL will not be responsible for any loss of document due to invalid/ wrong/ incomplete contact details provided by the candidate or for delay/ non-receipt of information.

15. Candidates are advised to apply much before the last date for submission of off line Application mentioned in this advertisement, so that application along with required documents must reach to this office before last date.

16. WCL will not bear any liability on account of service bond/ salary/ leave salary/ pension contribution, etc, if any, of previous employment of any candidate already working in Central Govt./ State Govt./ Autonomous Body/ Public Sector Undertaking.

17. Candidates employed in Govt./ Semi Govt./ Public Sector Undertaking/ Autonomous Bodies are required to produce 'No Objection Certificate' along with the application and produce relieving order from the Organization in the event of selection.

18. Selected candidates could be posted in any dispensary/hospital of WCL and are liable to be transferred to other subsidiaries of Coal India Limited at any time during their service as may be required.

19. Appointment of selected candidates will be subject to their passing the Company's Medical Examination as per the laid down medical standards of the Company.

20. Selection of candidate shall be provisional, subject to verification of documents relating to eligibility criteria, character, antecedents and other documents submitted by the candidate and is also subject to his/ her meeting other requirements applicable for appointment under the rules of WCL.

21. The date of written examination and other details will be subsequently informed. Candidates will have to appear at the Centre/ Venue allotted to them by WCL for the written test.

22. SC/ ST candidates called for written examination will be reimbursed for 2nd Class Non-AC fare as per rules on production of railway receipt / bus receipt ticket for the shortest route.

23. No TA/ DA will be paid for appearing in the written test, scrutiny/ verification of certificates and documents or for joining on being selected except otherwise as provided in this advertisement.

24. WCL management reserves the right to modify/ alter/ restrict/ enlarge/ cancel the recruitment process, and revise the number of vacancies, at its discretion without assigning any reasons whatsoever. The decision of the WCL management will be final and no appeal will be entertained in this regard.

25. All future communication/ information regarding this recruitment will be made available on WCL website. Candidates are advised to check/ visit WCL website (www.westerncoal.in) regularly for further updates.

(5)

26. Court of jurisdiction for any dispute will be Nagpur Bench of Bombay High Court only.

27. In case of any ambiguity/ confusion, English Version of Employment Notification will be considered valid.

(06) How to Apply:

a) Candidates are advised to go through the provisions of the complete advertisement carefully for assessing his/her eligibility in accordance with the qualifications and other norms of Age and caste etc.

d) Candidates belonging to EWS/ SC/ ST/ OBC(NCL)/ PWD/Ex-Servicemen should submit self-attested copies of certificates issued by the Competent Authority to that effect along with the application. OBC candidates are required to submit valid Other Backward Class certificate (Non-Creamy Layer) in the format as applicable for applicant to post under Govt. of India.

e) Candidates belonging to categories other than SC/ST/PWD/Ex Servicemen & Departmental categories are required to pay non-refundable application fee of Rs 200/- (Two Hundred Rupees only) through Demand Draft of Nationalised Bank in favour of “**Western Coalfields Limited payable at Nagpur**”.

Step 1: Application

a. Application form duly filled in and signed should attach all relevant documents from the following list as applicable:-

1. Self attested copies of Matriculation/SSC/ High School or equivalent and 10+2
2. Self attested copies of ‘A’ grade nursing diploma/certificate and valid registration in Nursing Council of India.
3. 4 Passport size recent photographs with name of the candidate on the back side.
4. Demand Draft of Nationalised Bank for Rs. 200/- along with application.
5. Self attested valid Caste Certificate issued by Competent Authority (if applicable).
6. Self Attested copies of Ex-Servicemen certificate (if applicable).
7. Self attested copies of valid Domicile certificate for candidates of state of J&K.
8. Candidates who are differently able (PWD), have to submit valid certificate in the prescribed format of government of India issued by competent authority as applicable, with stating the percentage of disability that should be more than 40% for availing the relaxation and reservation in this regard.

Incomplete applications or applications received after the due date or without signature / Relevant documents will be rejected.

Step 2: Submission Of Application: Candidates should send the duly filled application form submitted along with all the relevant documents in a sealed envelope to “**The General Manager (P)/IR, WCL, Coal Estate, Civil Lines, Nagpur-440001**” with a caption on the envelope ‘**Application For The Post of Staff Nurse (Trainee) in WCL**’ by Registered/ Speed post only. Applications submitted by hand or sent through any other mode will stand rejected. Applications should reach to this office latest by **17-07.2019(17 July 2019) till 5pm**. Each applicant is advised to submit duly filled application form in given proforma, enclosing bank draft, enclosing self attested copies of documents and ensure that it should reach the office of The General Manager (P)/IR, WCL before the declared last date(17/07/2019).

Mailing Address for Submission of Application:

The office of General Manager (P)/IR,
Industrial Relation Department, Coal Estate
Western Coalfields Limited, Head Quarters,
Civil Lines ,Nagpur
Maharashtra - 440001

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(07): Important Dates:

Start date of for submission of Application	27/06/2019
Last date for receipt of Application	17/07/2019 (5PM)
Tentative Date of Written Test	Will be intimated through official website and Admit card will be sent through speed post
Tentative date of declaration of results	Will be intimated through official website

Contact for any clarification: Office Hours- 10:30 AM to 5:00 PM (Monday to Friday)
Excluding Lunch hours (01:30 PM to 02:30 PM)
10:30 AM to 01:30 PM (Saturday)

Office shall remain closed on Sunday and holidays

Landline Phone number: 0712-2510439 you may also write to us on generalmanager.ir@gmail.com



**General Manager (P)/IR
Western Coalfields Limited**



Western Coalfields Limited

(A Government of India Undertaking)

Regd. Office: 'Coal Estate', Civil Lines, Nagpur – 440 001.

Telephone/Fax: 0712-2510439

CIN: U10100MH1975G01018626

APPLICATION FORM

Post applied for Staff Nurse(Trainee) T&S GR. 'C'

1. Name of the candidate (in BLOCK LETTERS) as recorded in Matriculation Certificate

First Name _____

Middle Name _____

Last Name _____

Paste your recent, good quality, self attested passport size coloured photograph here.

2. Father's /Husband Name. _____

3. Date of birth(DD-MM-YYYY)

(As mentioned in Matriculation Certificate)

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4. Gender. (Tick ✓ the applicable one)

Male	Female	Other
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5. Category: candidate should tick mark in category which is applicable to him/her: ✓

General		EWS		OBC(CL)	
OBC(NCL)		SC		ST	

6. Whether candidate belongs to - (If YES, then Mark ✓ and cross ✗ which is not applicable)?

Departmental		PWD		Ex-Serviceman	
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7. Mobile No. _____ Email ID: _____

8. Marital Status (Tick Mark which is applicable) A. Married B. Unmarried

9. Religion: _____

10. Employment Exchange Reg. No. _____ Exchange Name: _____ Year of Reg. _____

11. Registration No. of Nursing Council of India. _____

12 Present Correspondence Address (With Pin Code):-

HOUSE NO./BUILDING NO./ FLAT NO./PLOT NO, _____ AREA _____

STREET / ROAD _____ LAND MARK _____ POST OFFICE _____

CITY/VILLAGE _____ DISTRICT _____ STATE _____

PIN CODE _____

..2..

13. Permanent Address (With Pin Code):

14. Qualification Details:

Type	Board/ Institute	Percentage	Passing Year
10 th / Equivalent			
12 th / Equivalent			
'A' Grade Nursing Diploma or Certificate (3 years course)			

15. Particulars of Demand Draft of Nationalized Bank for (Rs. 200/-) :-Demand Draft No. _____ Date of Issue. _____ Amount. _____ Issuing Bank. _____ Issuing Branch. _____

Declaration

I do hereby declare that all statements made in this application are true to the best of my knowledge and belief and in the event of any particulars or information furnished by me is found false or incorrect my candidature is liable to be rejected or cancelled and in the event of any statement / information found after appointment my service is liable to be terminated without any notice.

Signature of Candidate

Date: _____

Place: _____

NOTE: Candidates must ensure that while submitting their application it is mandatory to enclose Self-attested copies of all the relevant/ required documents & Demand draft (if necessary)& sent to GM(P/IR), WCL on given address before last date of submission of application.