

O/o. the Collector & District Magistrate & Chairman, DSC, District Health Society,
Hyderabad District

GUIDELINES

(Guidelines issued from time to time for recruitment and instructions to
candidates)

NOTIFICATION NO. 7122/E1/DMHO/HYD/2025, DT:13-08-2026

Applications are invited to fill up the posts of Medical Officer & Staff nurse temporarily on contract basis under NHM / NUHM (Basthi Dawakhana) to work in Basthidawakhana in Hyderabad District under the control of DM&HO, Hyderabad for the post of **Medical Officers from 20-08-2026 to 22-08-2026 & for the Post of Staff Nurses on 24-08-2026 & 25-08-2026 from 11:00 AM to 4.00 PM** only at O/o the DM&HO, 4th Floor, Hari Hara Kala Bhavan, Patny, Secunderabad for a period of one year or actual need is seized, whichever is earlier.

Interested eligible candidates may download application form from the official website i.e., www.hyderabad.telangana.gov.in to be filled and submitted with all the Xerox copies of original certificates with self-attested copies for verification purpose of the following certificates and no application will be entertained later.

- i. SSC or Equivalent examination (for date of birth proof)
- ii. Intermediate (or) 10+2 examination,
- iii. Latest Caste Certificate (in the father's name) issued by the concerned Tahsildar /MRO , Govt. of Telangana.
- iv. Community Certificate (SC Group-I, Group-II and Group-III) issued by the competent authority of Telangana Government (as applicable)
- v. Relevant certificates in respect of candidate claiming PH, Ex-Serviceman and other quota. The candidates who are seeking reservation under EWS quota shall produce the latest relevant certificate for the financial year 2025-2026 from MRO concerned.
- vi. The candidates who are seeking reservation under disability has to obtain SADAREM certificate issued by competent authority.
- vii. Bonafide certificates for the study from 1st to 7th class, are required for claiming local status.
- viii. Marks memos of concerned Board or University (Consolidated/Year wise) (the candidates who have completed MBBS in Abroad they have to submit FMGE certificate)
- ix. Provisional Certificate from the board/university concerned,
- x. Registration Certificate from the TSMC Board
- xi. One photograph duly pasted and signed across on the application form.
- xii. Registration fees @ Rs. 500/- of demand draft in favour of District Health & Family Welfare Society, Hyderabad from any Nationalized Bank.

Note: 1. Those who have not submitted/produced the above required documents will summarily be rejected and no further request will be entertained.

2. Candidates who have not submitted bonafide i.e. 1st to 7th class will be treated as Non- local and those who has not submitted caste certificate will be treated as 'OC'.

The appointment is purely temporary on contract basis for a period of one year or actual need seizes, whichever is earlier. Merit, RoR and presidential orders will be followed. The minimum age is 18 years and maximum age is **46** years as per G.O.Ms.No. 30, General Administration (Ser.A) Dept., Dt: 08/02/2024 as on **30.06.2026** with the following relaxations allowed for reckoning the maximum age limit as per existing rules:-

- 1.For SCs, STs & BCs 5 (Five) years
- 2.For ex-servicemen 3 (three) years in addition to the length of service in armed forces.
- 3.Disabled persons 10 (ten) years

QUALIFICATION & REMUNERATION:

Sl. No.	Name of the Post	No. of posts	Qualification	Salary for month
1	Medical Officer	(24) Nos. (No of posts may be decreased or increased as on the date of selection)	MBBS Degree as entered in the schedule to the Indian Medical Council Act 1956 as subsequently amended registered with TG Medical council (the candidates who have completed MBBS in Abroad they have to submit FMGE certificate)	Rs. 52,000/- PM
2	Staff Nurse	(49) Nos. (No of posts may be decreased or increased as on the date of selection)	GNM/B.Sc. Nursing / M.Sc. Nursing / GNM with Post B.Sc Nursing with Telangana State concerned Council Registration	Rs. 29,900/- PM

- Telanagana Medical Council Registration certificate may be obtained till the date of making application (there should be validity by MCI Registration, otherwise the certificate will not be entertained)

For Medical officer - Multi Zone-II Districts

1) Suryapet, 2) Nalgonda, 3) Bhongir (Yadadri), 4) Jangaon, 5) Medchal-Malkajgiri, 6) Hyderabad, 7) Rangareddy, 8) Sangareddy, 9) Vikarabad, 10) Mahabubnagar, 11) Jogulamba (Gadwal), 12) Wanaparthy 13) Nagarkurnool 14) Narayanpet

For Staff Nurse - Zonal Districts

1) Hyderabad, 2) Ranga Reddy, 3) Medchal Malkajgiri, 4) Sangareddy, 5) Vikarabad.

METHOD OF RECRUITMENT

Recruitment shall be done by the District Selection committee for the District Health Society. The District Selection committee shall consist of the following members:

- | | | |
|---|---|-----------------|
| a) District Collector | - | Chairman |
| b) DM&HO | - | Member-convener |
| c) Dy. Director, Social Welfare | - | Member |
| d) DCHS | - | Member |
| e) Any other member decided by the chairman | - | Member |

Selections will be done based on the following criteria.

1. For eligible applicants, recruitment will be made by awarding 90% of marks for marks obtained in qualifying examination and 10% marks for age weightage. After completion of 18 years, 0.5 marks will be added for completion of every one year maximum 10 marks. Date of notification shall be cut off date of calculating the weightage marks.
 - (a) If more than one applicant scores same marks, then the person with higher age will be assigned better rank.
 - (b) With respect to candidate who have done their graduate degree from foreign countries, the percentage of marks obtained in Foreign Medical Graduates Exam (FMGE) will be taken into account and converted to a base of (90%).
2. All guidelines to recruit the contract employees as prescribed by Govt. from time to time have to be followed.
3. Provisional merit list will be prepared based on the marks obtained in the qualifying examination, age weightage and displayed for transparency sake.
4. Provisional selection list will be prepared from the finalized provisional merit list duly following the rule of reservations, merit and presidential order according to the availability of roster points (the carried forward vacancies are brought forward from previous recruitments / selections to such vacancies will be made first before the fresh vacancies) and will be displayed in the District Official Website.
5. Local Reservation (95%) is applicable as per Para-8 of G.O. Ms. No. 124, GA(SPF-MC) Dept., Dt. 30.08.2018.
6. The particulars furnished by the applicant in the Application Form will be taken as final, and data entry will be processed, based on these particulars only. Therefore, candidates are to be very careful in submitting the Application Form.
7. The District Selection Committee is not responsible for Incomplete/incorrect application form and will be summarily rejected. The

information, if any furnished by the candidate subsequently, in any other format of application will not be entertained by the District Selection Committee under any circumstances. Applicants should be careful in filling-up the application form and submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.

8. Shortlisted applicants who are in the zone of selection only, will be called for certificate verification.
9. The appointment for above posts on contract basis is purely on temporary basis for the period of one year or actual need is seize, whichever is earlier from the date of commencement of agreement/ or from the date of reporting and is liable to be terminated at any time without any notice or assigning any reasons thereof. The contract period will be extended as per the discretion of the appointing authority.
10. This contract appointment does not confer any right for regular appointment.
11. They are only eligible for Casual Leaves as per rules per year and 120 days of Maternity leave for women without any pay and they are not eligible for any kind of Leave like Earned Leave, Half Pay Leave or Commuted Leave and in case of unauthorized absence for more than one month, their services will be terminated without any notice.
12. The temporary services for the above posts on contract basis do not qualify for any pensionary benefits.
13. That he/she has to discharge the duties for the above posts in the institution, to which he/she is posted, to the entire satisfaction of the superiors and in case of any default, he/she will be liable for termination without any notice
14. That he/she has to maintain absolute integrity and devotion to his/her duties.
15. If the candidate is willing to resign, he/she should submit one month prior notice in advance, to the undersigned,
16. That he/she will not be transferable from the place of posting to any other place during the period of contract. However, keeping in view of only emergency, or discretion of the appointing authority, the Employer has every right to shift his/her services, wherever is required, for administrative convenience.
17. That during their contract period, all the said original certificates will remain under the custody of this office till the date of completion of contract,

18. That he/she has to execute an agreement bond in the format on a non judicial stamp paper worth Rs.100/- agreeing to the above terms and conditions, from the date of reporting for duty concerned.

19. **Special Instructions to the applicants:** Applicants are instructed to visit the District Official Website i.e., www.hyderabad.telangana.gov.in regularly to know the latest developments / status of this recruitment and any changes / modifications / calling of applicants for counseling etc. If the applicant does not see the website when updates made regarding objections received, provisional seniority displayed etc., it is not the responsibility of the administration and no applications / appeal will be entertained.

20. The Collector & District Magistrate, Hyderabad & District Medical & Health Officer, Hyderabad has every right to decrease or increase the number of post and have every right to postpone or cancel the recruitment at anytime without assigning any reasons thereof

Sd/- Dr. P. Srinivas, MBBS, DCH
District Medical Health Officer,
Hyderabad, District.

Sd/- Dr. Priyanka Ala, IAS
Collector & District Magistrate,
Hyderabad District.